Instructions for authors

Submission of text: Authors should submit their contribution as an attachment (Word or RTF file) by e-mail to: doerte.poelzig@uni-hamburg.de and to: maria.wolfer@dfv.de. Contributions must be submitted in English or German. They should be accompanied by an abstract in English of about 300-1000 characters. A table of contents will be published.

Text/Outline

Full Title (Header: abbreviated title)

Subtitle (optional)

Author’s name: Full name.

* General information about the author (his/her title and function) should be given in a special asterisk footnote (*), preceding the first numbered footnote.

Text: Text formatting should be simple.

- no bold, no underlining. Italics may be used for emphasis.
- no in-text hyperlinks (to footnotes or to outline items)
- no paragraph style sheets (linked) (= keine verknüpfte Absatz-Formatvorlagen).

Abstracts in English and German. No footnotes.

Headings: Bold. Use only the following levels of section headings (alphanumeric):

I.; 1.; a); aa); (1).

I. Introduction (optional)

Quotes: Please quote by using double quotation marks (“…”), no italics. A quotation within a quotation should be indicated by single quotation marks (‘’).

Abbreviations should be introduced for the first time (in brackets or in the footnotes). In the footnotes, common abbreviations can be used without introduction (eg. ECJ). For the proper information (i.e. the data itself), see the Blue Book or the OSCOLA Oxford University Standard for Citation of legal Authorities (https://www.law.ox.ac.uk/sites/files/oxlaw/oscola_4th_edn_hart_2012.pdf).

Please note the different formatting ➔ “Footnotes”.

Dates and Numbers: 10 January 2021 or 10. 1. 2021.

Use numbers when referring to an amount (eg.: 100 000 Euro).

Tables: Use Word Tables to create tables or graphics (tabs); .jpg files or .xls files, should be sent in separately and be numbered within the text.

Conclusion/Summary/Résumé

Footnotes

No bibliography. Footnote numbers follow punctuation marks – comma, full point etc. The first letter should be a capital one. Use one single call date for all weblinks. – Separate between different sources by semicolon. All footnotes are completed by full stop. […] indicate an alternative.

Articles (Books)

Books and Articles in Books should be cited as follows:

- author’s name: last name in Italics (no small caps font); likelihood of confusion: first name last name

- editor’s names: regular, followed by (ed./eds.);

- multiple authors/editors are separated by a slash without a whitespace;

- title: full title at first, then cross references (no quotation marks, not: ibid.);

- year of publication/edition;

- page references: starting page, spec. pages.


Commentaries


further ref.: 5. Spindler, in: MünchKomm AktG (n. 4), § 87 Rn. 75; Koch, in: Hüffer/Koch, § 120 AktG Rn. 22.

Articles (Journals): full title, journal (abbr.), starting page (spec. page/s)


Weblinks


Cases

I. European Court of Justice (CJEU)


II. National Courts

For national reports, follow the citation standards in the national legal system


Legislation


Decision
