

Workstation and Locker Reservations for Examination Candidates— Regulations for the Use of the Central Law Library (Information Sheet / Regulations)

1. Examination candidates in the Faculty of Law at Universität Hamburg (with proof of admission to examination) may reserve a temporary workstation for the duration of four weeks. Workstations are assigned by staff at the ZBR Information Desk.
2. If necessary, students may reserve a locker for the time period during which they have been assigned a workstation.
Students use lockers at their own risk and must observe the valid locker regulations. Universität Hamburg assumes no liability for the contents of the lockers. Money, objects of value, and identity documents may not be kept in the lockers.
3. Examination students may leave up to eight books on their tables—this number excludes loose-leaf collections, journals, *Festschriften*, law reports, media from the general collection (call number: Allg / ..), and other periodicals. Books and other items should not be placed on the “black strips” of cables. When students leave the Library, these eight books should be left on the table in an orderly fashion. All personal belongings must be removed.
If these regulations are not followed, Library staff will clear the workstations.
4. Students must return the workstation and locker to the ZBR Information Desk no later than the end of the reservation period or upon early completion of their work.
5. Workstations and lockers that are still occupied after the end of the reservation period will be cleared by Library staff. In such cases, the Library will store any personal belongings. These will only be released upon proof of ownership.
6. Users who violate the provisions of the Regulations for the Use of the Central Law Library shall be liable for all resulting costs and damage. This applies in particular to the cost of replacing locking cylinders. This also applies in the case of lost keys.
7. By using a workstation and locker, users agree to all of the provisions detailed above.
8. These Regulations for the Use of the Central Law Library shall become effective on 20 November 2015.

Additional information: Examination candidates may check out a maximum of four books over the weekend. This applies to books that may be borrowed from Friday to Monday.

Hamburg, 20 November 2015
Director of the Central Law Library
Prof. Dr. Tilman Repgen