

Admission of Foreign Graduates for the Doctoral Programme

Please send an informal letter of application to the following address:

Herrn
Prof. Dr. Peter Wetzels/ über die Fakultätsverwaltung Frau Zavala
Vorsitzender des Promotionsausschusses
Rothenbaumchaussee 33
20148 Hamburg
Germany

Please attach documents as follows:

- ▶ Curriculum vitae including information on academic, professional qualification and other education
- ▶ Index about all your released publications: In case of having these and wanting one of them to get recognized as one superior performance record, please write this in your application letter. Sole publications have better chances to get recognized as a superior performance record.
- ▶ Synopsis (Exposé) about the stand of research, goals and methods of your scientific work (thesis /dissertation) as well as a detailed timeline and working plan
- ▶ A Tutor Letter: Recommendation and agreement about being your tutor and taking all the responsibilities that come with this.
- ▶ Certificates of your degree (diploma, master etc.) with the respective transcript: the equivalence of all certificates (with the German exams) will have to be verified before admittance
- ▶ Two superior performance records (Seminarscheine) need to be provided
- ▶ Supervision agreement between tutor and doctoral student (§6 Absatz 5 Satz 2)
- ▶ Declaration about past application at other universities (for a PhD program) or if already admitted and knowledge of the new actual PhD regulation (Promotionsordnung)
- ▶ Certificate of your German language proficiency meeting the demands of doctoral studies (in general minimum DSH level 2 or TestDaF level 4) or in case your thesis will be written in English your English language proficiency.

Submission of the thesis:

- ▶ **3 copies (+ data carrier)**

Please attach:

- ▶ Abstract (2 copies)
- ▶ Declaration and statutory confirmation (§ 7 Absatz 4 PromO)
- ▶ Affirmation (declaring that the text of the data carrier is identical to the type written version)